

MID-WEEK ANNOUNCEMENTS 11/4/2020

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Complete information related to COVID-19 is updated regularly [here](#). See COVID-19 Impact on Schools FAQ.

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NEW: STN Support will not be open Wednesday, 11/11/20, in observance of Veteran's Day.

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NEW!: Curricular Material Reimbursement Signoff and Claim Form Upload

The DOE-TB Curricular Material Reimbursement Claim signoff and claim form upload period is **open until 4:00 pm EST, November 13, 2020**. Signoff is managed via the Data Application Center under Data Verification > Collection Management > TB-Curricular Materials Reimbursement. **Note that both signoff and claim form upload are required.** Claim Form questions can be sent to DOETextbooks@doe.in.gov.

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NEW: Pupil Enrollment Summary Closes Friday

PE 2021 summary upload opens at 8:00 am EST, 11/2/2020 and closes at 4:00 pm EST, 11/6/2020.

When reviewing summary counts, take special care to confirm that Socio-Economic Status (SES) totals are correct. **The SES data reported on the weekly RT/EM must identify those students that meet the eligibility guidelines for Free (code 1), Reduced (code 2) and Full Pay (code 3).** The eligibility status for students is not affected, no matter how the students are being provided lunch due to COVID. To report PE count issues, please create an STN Help Ticket at <https://help.doe.in.gov>.

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NEW: Other Employee (NE) Certification Closes **11/6/2020**

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Reminder: Data Exchange is live!

Training is available in [IDOE Moodle](#). Search for “Data Exchange Training” and self-enroll to join the course and get started. Trainings include an overview of Data Exchange, how to complete and submit the Other Personnel (NE) template, and the new certification process. Visit the [Data Exchange Knowledge Hub](#) for more information on reporting guidance for the Other Personnel (NE).

Reminder: Register for Data Exchange Webinar

Non-Public Schools – Tuesday, November 10, 2020, 11:00-12:00 – IDOE will lead a LIVE walk through of the Data Exchange portal and how to navigate the system. IDOE will leave 30 minutes for Q & A. Non-Public staff wishing to attend must register [here](#). Registration is limited to 200 attendees. The webinar will be recorded and posted in Moodle, Data Exchange Training course for those who cannot attend.

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Office of Technology News

Remember! Time Sensitive - Reporting Socio-Economic Status on Pupil Enrollment

As schools wrap up reporting of Pupil Enrollment (PE) it is critical to review percentages of students on Free and Reduced Lunch. Additional details are available in this [memo](#). Please send all questions [here](#).

Remember! Connecting the Data Dots for School Leaders

The 2020-2021 school year has been full of challenges. This includes significant changes surrounding data reporting and data usage. Please review this [information](#). While this data is not new, IDOE is committed to providing clarity and transparency as there could be local financial implications aligned to this information. Please send all questions [here](#).

Reminder! System Maintenance and Upgrade Planned for INview Content Management System (CMS)

The INview CMS Application will be unavailable for several days beginning Tuesday, November 3, as part of scheduled maintenance and upgrade plan. This will not affect the availability of the INview school data reports. The INview Content Management System (INview CMS) allows corporation and school users the ability to login in order to supplement the information provided by IDOE to parents and the public on the [INview website](#). The upgrade will allow much needed enhancements such as paragraph breaks, bold text, bullets, and the inclusion of hyperlinks. Performance improvements and the ability to publish directly to the site are also included. The enhanced INview CMS application is expected to be available again on Friday, November 6. Additional information regarding INview is available [here](#). Please share all questions [here](#).

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Remains Unresolved: Unable to Join Google Currents Data Exchange Community Forum

At this time the functionality for new members to **join** our Google Currents Data Exchange Community Forum is unavailable. This issue has been reported to our IT department for investigation and resolution. As soon as this issue is resolved, any tickets and/or email and phone inquiries will be responded to. For those that were able to select the Join button but have not been approved for membership, this functionality is also impacted. As soon as this issue is resolved those requests will be approved. We are thankful for your desire to keep abreast of data reporting guidance and are working to rectify the situation.

In the meantime, be advised that Mid-Week Announcements are posted to the [Data Reporting Help](#) page each Wednesday. Select the Announcements tile to access both current and historical announcements.

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REPORTS CURRENTLY OPEN

DOE-PE 2021 - summary upload closes 11/6/20

DOE-LM 2021- closes 12/18/20

DOE-TB 2021 - signoff and claim form upload close 11/13/2020

DOE-EM 2021 - closes 6/30/21

DOE-IR 2021 - closes 6/30/21

DOE-TL 2021 (WIDA) - closes 11/06/20

DOE-TA 2021 (ISTEP/IREAD) - closes 7/15/21

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Help US Help YOU

Data Reporting Support Ticket: To contact STN support HelpDesk, click the following link to create a work order. Please provide the correct email address and phone number in the work order.

<https://help.doe.in.gov>

Data Reporting Support is also available by phone at 317.232.0808